

## **PARTICIPANT INSTRUCTIONS** **AgriLASA PTs – CYCLE 5 ROUND 2**

It is important to read and understand this document. Ask if anything is not clear or if you have a problem.

### **Characteristics:**

This delivery contains the following sample numbers: Soil (2), Feeds (2), Plants (2), Fertilizer (2) and Water (2), depending on which PTs you ordered from AgriLASA. The dates for analysis and return of results are shown below.

**Storage and Stability: Store and transport all samples at room temperature except water. Water samples should be transported at 2-8°C.** The materials are stable up to expiry date above EXCEPT for the water sample.

### **Water sample instructions:**

1. Refrigerate all water samples immediately when you receive them.
2. Use Grade A volumetric glassware throughout.
3. Testing should be done by a single test as you would for a routine sample.
4. Remove samples from the refrigerator and allow them to come to room temperature before analysing.

Treat all PT samples as routine samples – do not give them special treatment.

**Please check your kit upon arrival and let Thistle know immediately if there are any problems with your kit or samples. You can use the phone number above, or send an email to [thistleqa@lgcgroup.com](mailto:thistleqa@lgcgroup.com). We will advise you on the correct protocol to follow.**

### **Return of Results:**

Each of the samples has a number printed on the label. We recommend analysis dates as shown below. Please send your results - **at the latest** - on the final cut-off dates given below. If the recommended analysis date does not allow you to get results to us on time, please analyse earlier. If in doubt, please contact Thistle immediately for assistance.

Should you test any additional elements on the PTs, write the result and units used on the form and fax it to us.

All results can now be entered through the Thistle QA website at <http://www.thistle.co.za/>. Please note that we need to issue you with a username and password before you can use this service, if we have not contacted you as yet please email [thistleqa@lgcgroup.com](mailto:thistleqa@lgcgroup.com) and we can assist you. **Results can still be faxed to +27 (0)86 557 2232.**

### **Analysis and Final Cut-off Date for Returning Results:**

<b><u>Sample No</u></b>	<b><u>Analysis Date</u></b>	<b><u>Final cut-off Date</u></b>
3 & 4	20 November 2017	04 December 2017